

**BOURNEMOUTH UNIVERSITY****UNIVERSITY BOARD****FRIDAY 4 MAY 2018 AT 9.00AM****The Boardroom, Fifth Floor, Poole House, Talbot Campus**

*The attention of Board Members is drawn to paragraph 2.2 of Part II of the CUC “Higher Education Code of Governance (2014)” and the University’s own Conflict of Interests Policy and Procedures concerning the declaration of personal interests in any matter under consideration by the Board or its Committees.*

*\* indicates an item where the report/paper will be taken as read and not presented but questions are invited.*

*The meeting will be preceded on 3<sup>rd</sup> May by a Board Dinner from 6.30pm to approximately 9.00pm.*

**AGENDA****Papers****Page**

*Welcome, Apologies and Declarations of Interest.*

**Verbal report**

<b>1</b>	<b>MINUTES OF PREVIOUS MEETINGS</b> (Chair)		
	1.1 Minutes of the University Board Meeting, 9 February 2018.	<b>UB-1718-4-001</b>	<b>4</b>
	1.2 Matters Arising and Actions Register	<b>UB-1718-4-002</b>	<b>12</b>
<b>2</b>	<b>CONTEXT SETTING AND UPDATE REPORTS</b>		
	2.1 VC’s BU Update Report (to note) (VC)	<b>UB-1718-4-003</b>	<b>13</b>
	2.2 Students’ Union at Bournemouth University President’s Report (to note)(SUBU President)	<b>UB-1718-4-004</b>	<b>15</b>
	2.3 Chair’s Report		
	2.3.1 <i>Chair’s Action and Use of the University Seal (to note) *</i>	<b>UB-1718-4-005</b>	<b>23</b>
	2.3.2 Board Member re-appointments (for approval)	<b>UB-1718-4-006</b>	<b>24</b>
<b>3</b>	<b>STRATEGIC MATTERS</b>		
	3.1 BU2025 Financial Plan (for approval)(DoFP)	<b>UB-1718-4-007</b>	<b>26</b>
	3.2 Digital Enablers Programme, IT Infrastructure and User Computing Programme (for approval)(COO)	<b>UB-1718-4-008</b>	<b>36</b>
	3.3 BU 2025 KPIs (for consideration and comment)(VC)	<b>UB-1718-4-009</b>	<b>62</b>
	3.4 Registration with the Office for Students (for approval) (VC)	<b>UB-1718-4-010</b>	<b>72</b>
	3.4.1 Application		
	3.4.2 Access and Participation Plan		
	3.4.3 Consumer Protection Law Self-Assessment		
	3.4.4 Student Protection Plan		
	3.4.5 Management and Governance Self-Assessment		
	3.5 Review of UK & EU Undergraduate Fees 2019/20 (for approval)(DVC)	<b>UB-1718-4-011</b>	<b>123</b>
	3.6 BU2018 Key Performance Indicators (to consider and note) (VC)	<b>UB-1718-4-012</b>	<b>127</b>

4	<b>OPERATIONAL MATTERS</b>		
	4.1	Annual review of the Financial Regulations (for approval)(DoFP)	UB-1718-4-013 134
134	4.2	Apprenticeship contracts (for approval)(DVC)	UB-1718-4-014 163
	4.3	Student Complaints and Appeals Annual Report	UB-1718-4-015 169
	4.4	User Computing Rolling Programme 2018-2023 (for approval)(COO)	UB-1718-4-016 202
	4.5	HR IT System Business Case (for approval) (COO)	UB-1718-4-017 207
	4.6	Dorset LEP Bid : <i>Institute of Medical Imaging and Visualisation</i> (for approval)(DVC/COO)	UB-1718-4-018 212
	4.7	Approval of Lease of Unit 6 Drewitt Industrial Estate, Bournemouth for storage purposes (COO)	UB-1718-4-019 220
	4.8	Approval of Lease – Rooms 40 and 41a, The River Lab, East Stoke (COO)	UB-1718-4-020 223
	4.9	New leases: i) rooftop site at Talbot Campus and ii) car parking spaces next to Cranborne House (COO)	UB-1718-4-021 226
5	<b>COMMITTEE REPORTS (To note unless otherwise stated)</b>		
	5.1	Honorary Awards Committee (7 March 2018) (Chair) (including :)	UB-1718-4-022 (to follow)
	5.1.1	Honorary Award Nominations 2018 (for approval)	
	5.2	Remuneration Committee (8 <sup>th</sup> February 2018) (Mr Irish)*	UB-1718-4-023 234
	5.3	Nominations Committee (8 <sup>th</sup> February 2018) (Chair)*	UB-1718-4-024 240
	5.3.1	Terms of Reference (for approval)	UB-1718-4-025 247
	5.4	Report of the Audit, Risk & Governance Committee (Business dealt with out-of-committee following cancellation of the 2 <sup>nd</sup> March 2018 meeting) (Mrs Lang)*	UB-1718-4-026 250
	5.4.1	Terms of Reference (for approval)	UB-1718-4-027 258
	5.4.2	Risk Register (to note)*	UB-1718-4-028 262
	5.5	Senate (28 <sup>th</sup> February 2018)(VC)*	UB-1718-4-029 283
	5.6	Finance & Resources Committee - unapproved (13 <sup>th</sup> April 2018) (Mr Skinner)*	UB-1718-4-030 292
	5.6.1	Management Accounts (to note) (DoFP)*	UB-1718-4-031 302
6	<b>ANY OTHER BUSINESS</b>		
7	<b>DATE OF NEXT MEETING</b>		

**Friday 6th July 2018, 9.00am, Boardroom.** This will be preceded by a Board dinner on the evening of Thursday 5<sup>th</sup> July.

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**Supplementary Appendices**

*The following supplementary appendices have been included in a separate pack circulated with the main papers.*

- 8.1 OfS Registration
- 8.2 Business Case – Computing Rolling Programme 2018-2023
- 8.3 Business Case – HR IT System – Payroll

**Reports of Senate Sub-Committees for information:**

- 8.4 Academic Standards Committee
- 8.5 Education & Student Experience Committee
- 8.6 University Research & Knowledge Exchange Committee
- 8.7 University Research Ethics Committee

***A buffet lunch will be provided after the meeting which will adjourn at approximately 12.30pm.***